Grade Petition Form

Last Name **First Name**

Reg. No **Passport No**

Major

Place a ✓ where appropriate

☐ Bachelor ☐ Higher Diploma ☐ Diploma ☐ Certificate

Place a ✓ where appropriate

☐ Fall _____ Year ☐ Spring _____ Year ☐ Summer _____ Year

Note: Students who wish to petition grades may do so up to two weeks after grades are posted.

Grade	**Course Code / Title**
Reason for Grade Petition	

Student Signature **Date**

FOR OFFICIAL USE ONLY

Fees Paid at the Accounts Department **Yes**_____ **No**

_____ **Date**_____

Action Taken by Program Coordinator after Review of Grade Petition

Approved by the Program Coordinator **Yes**_____ **No**

Name / Signature **Date**

_____ _____

Approved by the Registrar **Yes**_____ **No**

Name / Signature **Date**

_____ _____