



Withdrawal Form

Last Name
First Name

Reg. No
Passport No

Major

Place a ✓ where appropriate

Bachelor
 Higher Diploma
 Diploma
 Certificate

Place a ✓ where appropriate

Fall _____ Year
 Spring _____ Year
 Summer _____ Year

| No | Course Code | Course Title | Credits/Hours | Schedule |
|----|-------------|--------------|---------------|----------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

Note: Students may withdraw from courses up to two weeks before the final examinations commence. During the first three weeks of the semester, students are entitled to refund according to the College refund policy.

Student Declaration: I realize that if I withdraw from a course during the semester, InterNapa College cannot guarantee to offer the course next semester or in future semesters so as to satisfy the course requirements of my graduation requirements.

Student Signature
Date

FOR OFFICIAL USE ONLY

Approved by the Academic Advisor
Yes _____ No _____

Name / Signature _____ **Date** _____

Approved by the Accounts Department
Yes _____ No _____

Name / Signature _____ **Date** _____

Approved by the Registrar
Yes _____ No _____

Name / Signature _____ **Date** _____